

**Department of Mental Health and Addiction Services  
Southwest Connecticut Mental Health System  
JOB OPPORTUNITY  
Mental Health Director of Day Treatment Programs SW100072  
F. S. Dubois Site Director's Office**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To: Public**

**Location: F. S. Dubois Center, 780 Summer Street, Stamford CT 06901**

**Program/Unit: F. S. Dubois Site Director's Office      Salary: \$91,161 - \$124,298**

**Shift/Schedule/Hours: 1<sup>st</sup> shift, 8:00 a.m. – 4:30 p.m., Monday through Friday, 40 hours per week**

**Posting Date: January 7, 2014**

**Closing Date: January 16, 2014**

**Duties may include but not limited to:** The Mental Health Director of Day Treatment Programs reports to the Mental Health Center Director and is directly responsible for the overall operations of the F.S. Dubois (FSD) Center in Stamford. FSD employs approximately 60 staff and serves more than 1,400 consumers per year. In this capacity the Mental Health Director of Day Treatment Programs directs the day to day operations of FSD; is responsible for implementation of DMHAS initiatives at FSD; oversees an eight bed transitional residential program located in Norwalk; manages contracts of 10 local Private-not- for-Profit agencies; assures compliance with all regulatory and licensure requirements; represents SWCMHS/DMHAS at all lower Fairfield County provider organizations such as the Regional Mental Board.

**General Experience:** Nine (9) years of professional experience in behavioral health treatment programs.

**Special Experience:** Three (3) years of the General Experience must have been at a managerial level with responsibility for fiscal and administrative management of behavioral health programs.

**Note:** 1. Behavioral Health is defined as the integration of mental health and substance abuse programs.  
2. Managerial experience is defined as formulating program goals and objectives, developing and implementing program procedures, initiating program policies, developing and/or monitoring a budget.

**Special Requirement:** Must possess, retain, and carry valid Connecticut Driver's License. Travel in the community is required.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** All applicants must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

**Nancy Derman, Human Resource Specialist  
Southwest Connecticut Mental Health System  
Human Resources, 97 Middle Street, Bridgeport CT 06604  
Fax: (203) 579-6315  
Email: [SWCMHS.recruit@ct.gov](mailto:SWCMHS.recruit@ct.gov)**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply.

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